

Emmanuel Church
Dublin, NH 03444
(Draft) Minutes of the 2020 Annual Meeting
Sunday, August 29, 2021

The 133rd Annual Meeting of Emmanuel Church was held in the church sanctuary following an in-person worship service on Sunday, August 29, 2021. The meeting began at 10:17am with a Welcome and Call to Order by Senior Warden Ellen Avery. Secretary Ann Conway confirmed that a quorum was present.

In Attendance:

Ellen Avery (Senior Warden), Jack Sands (Junior Warden), Ann Conway (Secretary), Kathy Miner (Treasurer), Reverend John Branson (August Priest-in-Charge), and the following Managing Committee members: Cynthia Chace (Altar Guild), Ted and Wendy Pearre (Buildings and Grounds), Bob Englund (Music), Bill Raymond (Outreach and Communication), Martha Raymond (Rectory), Anna Ritchie (Service Ministry), and Sally Collier (for absent Nominating Committee Chairman KC King). Finance Committee Chair Bob Hamshaw and July Priest-in-Charge Very Reverend Gideon Pollach were unable to attend.

Members of the congregation present included:

Ed Bernard, Ellen Avery, Jerry Bird, Susan Bird, Yank Brame, Judyth Branson, Susie Catlin, Dita Englund, Tyler Madden, Amy Manley, Dawn Randall, Deborah Roberts, and Alison Weber.

Rev. John Branson led the opening prayer.

It was moved, seconded, and unanimously approved to waive the reading of the (Draft) Minutes of the Emmanuel Church 2020 Annual Meeting, held by ZOOM on Sunday, August 30, 2020, and accept these Minutes as previously distributed.

Senior Warden Ellen Avery and Junior Warden Jack Sands chose to present their personal reflections later in the meeting.

August Priest-in-Charge Rev. John Branson read absent July Priest-in-Charge Gideon Pollach's Address to the Congregation, followed by John reading his own Annual Report to the Congregation present.

(Note: Texts of these messages may be found in the September 1st E-pistle online, or by request from the Secretary.)

FINANCES:

Treasurer Kathy Miner presented the Financial Report (attached, and available from the Treasurer on request).

Investments are doing well. As of 8/17/21 the Vanguard Investments Balance stood at \$427,158.87 with a \$7,139.23 Checking Balance at Peoples United Bank. Net income

(loss) including unrealized Vanguard distribution is anticipated at (\$10,196.65.) The Senior Warden noted that we need more funds by year's end (December), to meet the 2021 Budget, and that another stewardship plea will be included in the last newsletter (E-pistle).

If need be, funds can be taken from the investments account to cover expenditures.

Kathy also presented the 2022 Budget, as approved by the Managing Committee on 8/22/21. Kathy was thanked for her excellent work in managing Emmanuel's financial assets.

SUMMARY COMMITTEE REPORTS (Full reports available on request from the Secretary):

ALTAR GUILD – Cynthia Chace

More participation by more parishioners would be nice, but many thanks to Sally Collier, Martha and Bill Raymond, Ann Conway, and Cynthia Chace who shared the Altar Guild duties this eleven week summer.

BUILDINGS & GROUNDS – Ted and Wendy Pearre

See Ted's full report for ALL that he accomplished prior to the opening of Emmanuel, his ongoing grounds maintenance during the summer season, and the work he anticipates for this fall 2021 and Spring 2022. Many thanks to Ted and Wendy, and thanks also to Dublin School and Andy Hungerford for the school's support and participation in the Fall and Spring grounds cleanup efforts.

MUSIC – Bob Englund

In spite of Covid restrictions, Emmanuel's ongoing collaboration with Walden School continues to flourish. In addition to participation in our in-person worship services this summer by professional musicians from Walden, Emmanuel was graced by wonderful special music from other Guest Artists, as organized by organist Bob Englund.

There were a few challenges with our 110 year- old organ, very ably serviced and repaired by Peter Walker, an organ builder and tuner from Vermont. The organ is fine for now.

OUTREACH – Food Collection – Ann Conway

Ann reported that food contributions from Emmanuel parishioners were down considerably this year, in part because of reduced attendance, and partly because this summer Emmanuel was not supporting a named program (eg Healthy Snacks for Healthy Kids) as we have in past years. Instead, Emmanuel was requested to support the Peterborough Food Bank generally, and it is hoped that many parishioners made food donations directly to the Food Bank on their own. Ann noted that each Weekly E- Pistle contained such a request.

All Saints Church in Peterborough, with whom we have partnered before, participated in a food collection program of their own this summer, and our contributions were not needed there.

OUTREACH – Monetary Charitable Donations – Bill Raymond

A motion was made by Bill Raymond, and seconded by Yank Brame, that the congregation present approve \$2,500 in allocations, as noted on the 2021 Charitable Outreach from Emmanuel Church list as presented. This figure includes a voluntary 1% Seminary Support (\$280) honoring our summer Priests-in-Charge, and a \$600 Voluntary summer chapel gift to the NH Episcopal Diocese.

The motion carried unanimously. Though approved in 2021, all gifts will be distributed in 2022.

RECTORY – Martha Raymond

Other than minor repairs to the dishwasher and replacement of elderly smoke detectors throughout the building, the Rectory is in pretty good shape. Nothing further to report.

SERVICE MINISTRY – Anna Ritchie

As she will be stepping down from this position, Anna was thanked profusely for her excellent years of service maintaining the Uber Board of volunteer sign-ups for each Sunday's service requirements. Anna also created the Online Uber Board, which has proved invaluable during these Covid times, and has been instrumental in many tech innovations for Emmanuel Church. Her expertise will be greatly missed.

NOMINATING COMMITTEE – Sally Collier for KC King

The Nominating Committee for 2021 consisting of KC King, Chairman, Sally Collier, and Jack Lewis presented the following Slate of Officers of Emmanuel Church for the 2021-2022 year:

Senior Warden – Ellen Avery

Junior Warden – Jerry Bird

Treasurer – Kathryn S. Miner

Secretary – Ann Conway

There being no further nominations from the floor, it was moved by Bill Raymond and seconded by Yank Brame that the Slate of Officers as presented by the Nominating Committee be approved.

The motion carried unanimously.

CALL FOR 2022 PRIESTS IN RESIDENCE – Ellen Avery

Due to rising concerns over the appropriate protocol for the Call of returning Priests, this agenda item was tabled.

NOTE: The Very Rev. Gideon L.K. Pollach and Rev. John H. Branson have already been offered and accepted the Call to be Emmanuel's 2022 July and August Priests respectively, as called by Senior Warden Ellen Avery.

NEW BUSINESS:

Church Roof Replacement Project – Jack Sands, Junior Warden and Ted Pearre, Chairman Buildings & Grounds
(Complete B&G Roof Update August '21 Report available from Ted or Secretary Ann Conway on request.)

Summary:

During recent servicing of Emmanuel Church's organ, water damage was reported. An inspection by Melanson Roofing revealed that the church roof is in far worse condition on the East side than previously suspected. The deteriorating shingles need to be replaced sooner than Spring / Summer 2023 as we had planned. While we are hopeful no additional leaks will occur before Emmanuel schedules its timeline for a new roof, we need to respond to the current situation by either patching or re-roofing a larger area in 2022. Options include:

- 1) Stage 1 - Patch the 10x10 section ASAP to prevent further immediate deterioration.
- 2) or Stage 2 - Re-roof a larger section – the entire East side, excluding gable ends and up to the green louvres of the steeple and complete the rest in stages. (The earliest Melanson could schedule this work would be Spring '22.)
- 3) Proceed with LCHIP application for grant money to be applied toward remaining stages of roof renovation. (Stage 3) .If we decide to apply for an LCHIP Grant, the schedule would be: May 2022 – Deadline to file application, Fall 2022- find out if we got the grant applied for, Spring 2023 - begin roof renovation.

Discussion ensued. Treasurer Kathy Miner confirmed that Emmanuel has the financial resources to do the immediate work needed, or even the entire project. Other fundraising options may include launching another Capital Campaign.

The Managing Committee will decide whether or not to proceed with the LCHIP grant application when they next meet (after Labor Day).

Though no formal vote was taken, the consensus in the room was that B&G Chairman Ted Pearre should continue working with Matt Bond of Melanson Roofing in getting firm cost estimates, establishing a timeline for the first stage (immediate) repairs, and getting the necessary roof restoration work done ASAP.

WARDENS' REFLECTIONS:

Jack Sands will be stepping down from his position as Junior Warden. He was thanked for his many contributions and service to Emmanuel during his term. Jack offered these thoughts:

Emmanuel's Bylaws, as adopted at the 2019 Annual Meeting, are a roadmap to help us run the church in the best way possible.

Bylaws are a living document and may be added to or amended by the congregation. It is apparent that some items are not currently addressed in our Bylaws, but should be. It is hoped that the Bylaws may be re-visited, and updated proposals written before next summer for approval by the Congregation at the Annual Meeting 2022.

We need more people to be actively participating at Emmanuel. Committees could be much stronger with encouragement to participate from Committee heads to the congregation. It would be helpful to distribute a list (perhaps also on the website?) of the names of Committees and their heads and current members so that everyone is aware of all the ways there are to be involved at Emmanuel.

Senior Warden Ellen Avery offered her reflections, asking us all to “hold the space” so that our work at Emmanuel can move forward with the work that needs to be done, both with people and in our physical space.

We welcome Jerry Bird as our incoming Junior Warden, and look forward to having him with us in his new role.
The Managing Committee, the Congregation, and our summer Priests were all thanked for their time, presence, and love for Emmanuel.

The Meeting was adjourned at 11:10am.

Respectfully submitted,

Ann W. Conway, Secretary

2022
Opening Sunday – June 26th
Closing Sunday – September 4th